

Ministry of Education

15-01-2009

Guide to the priority form 2009

1. Personal data

Applicants with a Danish CPR number (Civil registration number)

If you have a Danish CPR number, please fill it in carefully.

Applicants without a Danish CPR number

If you do not have a Danish CPR number, then you must write your date, month and year of birth, in that order, in the six spaces before the dash. In the first three spaces after the dash write the first two letters of your first given name followed by the first letter of your family name. In the last space you must indicate your gender as 1 for male and 2 for female. A person called Claes Anders Fredrik Moen, born on 31 August 1985, who is a man, should write: 310885-CLM1

Address

If your address is outside Denmark, please remember to write in the country code (Link) for the country where you live.

2. Citizenship

You must write in the country code and the name of your country.

3. Non-Danish Upper secondary education/Entry qualification

If your application is based on qualifications other than a Danish qualifying examination, please tick here. You must also write the year of completion and the name of the examination certificate.

4. I already hold a post graduate degree

Please tick here if you already have a Post-graduate degree (Second cycle higher education degree) or a long first cycle degree, ie any university education of 5 years duration or more. You must also write the name of the examination certificate. If you have an educational level corresponding to the Danish "kandidat" degree (Master degree), you may only be admitted to a new programme of higher education if there is a vacant place (the so-called Post-graduate degree rule).

5. Order of priority

The priority list is used to indicate the priority in which you wish to be admitted to the courses of education applied for. Please fill in section 5 by stating in prioritized order the number and name of the admission area and the name of each educational institution. The numbers of the admission areas are given in the coloured box in the Course Overview (Uddannelsesoversigten). Write the numbers in the spaces marked in a black box on the priority form. Each admission area number may only be written **once** on the priority form. You may apply for up to eight admission areas.

The priority form should be sent together with the application form to the educational institution of your first choice, i.e., the highest on your priority form (your first priority). This educational institution will ensure that your priority form is sent to the application secretariat, where admissions are coordinated.

When you are filling in the individual admission forms, note that you must also state your order of priority on each of these, exactly as you did on the priority form. The small priority lists and the main priority form must be identical. Remember to send an application to each of the institutions on the priority list.

Signature

All the application forms must be signed and dated by the applicant in person.